

APPENDIX II-C

RULEMAKING NOTICE FORM

Notice Number _____ Rule Number Ch 100 various

<p>1. Agency Name & Address: Board of Chiropractic Examiners c/o Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301</p>	<p>2. RSA Authority: <u>RSA 541-A:16, I(b)</u> 3. Federal Authority: <u>n/a</u> 4. Type of Action: Adoption <u>X</u> Repeal <u>X</u> Readoption _____ Readoption w/amendment <u>X</u></p>
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5. Short Title: **Organization, Definitions, and Public Information**

6. (a) Summary of what the rule says and of any proposed amendments including whether the rule implements a state statute for the first time:

The Board of Chiropractic Examiners intended action for the proposed rule is to adopt Board Member Ethics, repeal a definition and rules on public records, and readopt with amendment rules on officers and Board contact information as follows:

Readopt with amendment Ch 103.02 describing officers of the Board by removing secretary treasurer and add vice chairperson to those position to be elected and make various editorial changes;

Repeal Ch 103.03 providing the definition of Board staff as staff is now under the Office of Professional Licensure and Certification (OPLC);

Adopt a new Ch 103.03 providing guidelines for Board member ethical standards;

Readopt with Amendment Ch 104 describing public information and how to contact the Board and is being amended to update all contact information and how to obtain information generated by the Board; and

Repeal Ch 104.02 describing inspection of Board records and obtaining copies of those records as they are now procedural rules under the OPLC and described in the Plc 100 rules.

6. (b) Brief description of the groups affected:
These rules affect the Board and the general public.

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

RULE NUMBER	STATUTE IMPLEMENTED
Ch 103.02	RSA 541-A:16, I(a)
Ch 103.03 (repeal)	RSA 541-A:16, I(a)
Ch 103.03	RSA 316-A:3, XVI
Ch 104.01	RSA 541-A:16, I(a)
Ch 104.02	RSA 541-A:16, I(a) and RSA 91-A:4

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name:	Tina M. Kelley	Title:	Rules Coordinator
Mailing Address:	Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301	Phone #:	(603) 271-5247
		Fax#:	None
		E-mail:	OPLC-Rules@oplcnh.gov
		TTY/TDD Access:	Relay NH 1-800-735-2964 or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **Monday, December 16, 2024 at 4:00 p.m.**

Fax E-mail Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Thursday, December 5, 2024 at 9:00 a.m.**
 Physical Location: **Office of Professional Licensure and Certification
7 Eagle Square
Concord, NH 03301**
 Electronic Access (if applicable): **n/a**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant)

FIS # 24:222, dated 10/18/2024

1. Comparison of the costs of the proposed rule(s) to the existing rule(s):

There is no difference in costs when comparing the proposed rules to the existing rules. Not applicable to Ch 103.03 as this rule is being repealed and readopted as a new rule, and not applicable to Ch 104.02 as this rule is being repealed.

2. Cite the Federal mandate. Identify the impact on state funds:

No federal mandate, no impact on state funds.

3. Cost and benefits of the proposed rule(s):

There are no cost or benefits to the proposed rules as they are technical in nature updating definitions, guidelines, contact information as well as aligning current practices. There are no

costs associated with the removal of the copy fee as obtaining copies would fall under OPLC's Plc 100 rules.

A. To State general or State special funds:

None

B. To State citizens and political subdivisions:

None

C. To independently owned businesses:

None

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

These rules do not violate Part I, Article 28-a of the New Hampshire Constitution. These rules do not mandate or assign this program to any political subdivision in any way.